

# Troop 425 Heritage United Methodist Church

## Service Project Approval and Attendance Form

In order to facilitate and track individual service projects, the form was developed for the Scoutmaster's approval and to track the scout's attendance. This form should be used for all individual service projects that are not Troop organized. All individual service projects must have prior Scoutmaster and/or Troop Committee approval.

1. Fill out Section A and turn it in to the Scoutmaster or Advancement Coordinator for approval prior to doing the service project.
2. Section B should be completed and signed by a member of the Service Project Organization.
3. Return the form to the Scoutmaster or Advancement Coordinator for recording.

### Section A

Scout Name _____	Date _____
Project Name _____	Date _____
Project Coordinator's Name _____	Phone Number _____
Service Organization _____	_____
Troop Approval Signature _____	Title _____

### Section B

Date _____ / _____ / _____	Start Time _____	End Time _____
_____ / _____ / _____	_____	_____
_____ / _____ / _____	_____	_____
Total Time _____ / _____ / _____	_____	_____

	Acceptable	Unacceptable	Comment
Attitude			
Initiative			
Responsibility			
Promptness			
Ability			
Appearance			Uniform: Yes <input type="checkbox"/> No <input type="checkbox"/>

Project Coordinator's Approval - Signature _____	Title _____
Phone Number _____	Date _____ / _____ / _____